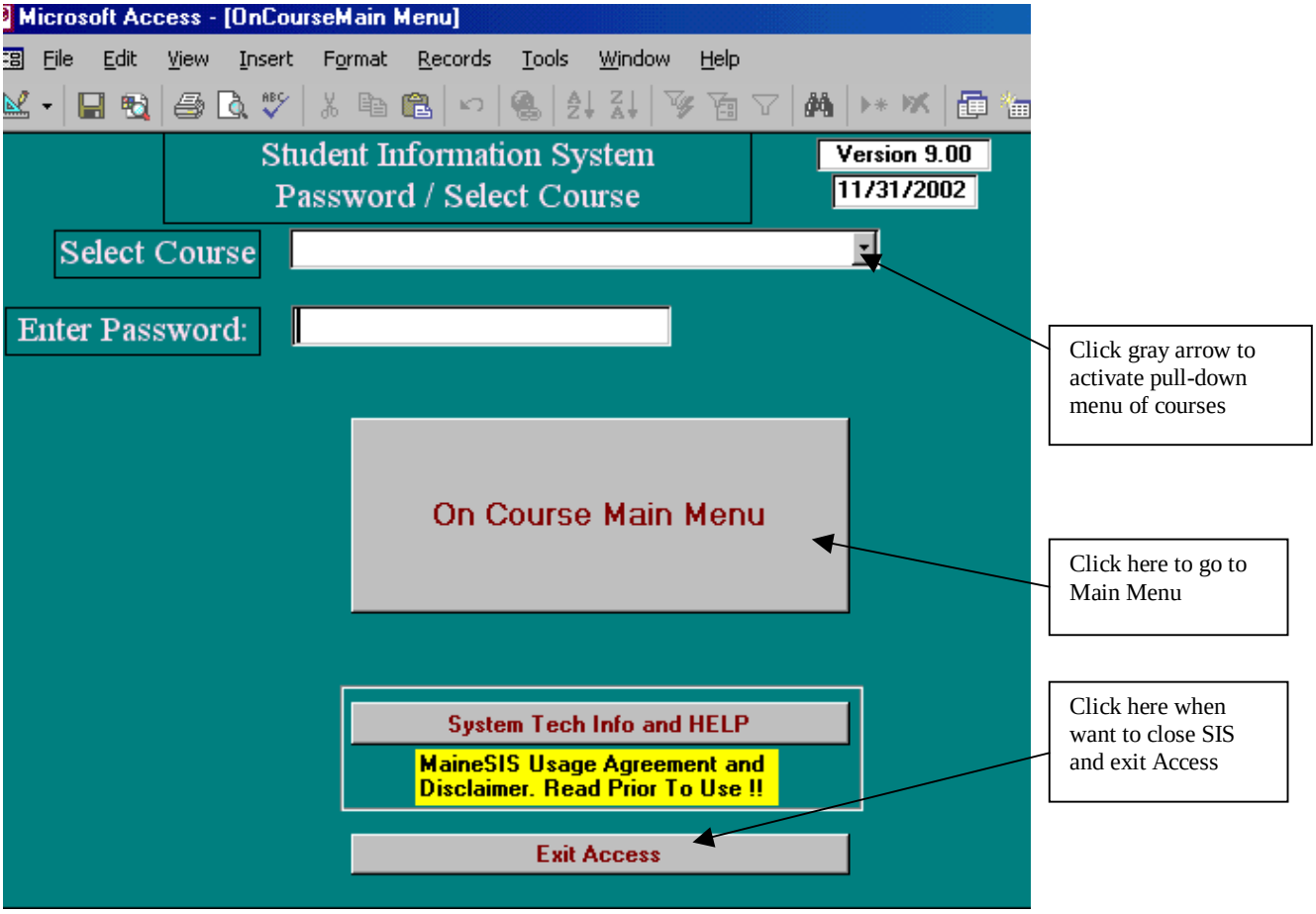

Select Course Menu

This is the 1st screen that you'll see when you open the Student Information System (SIS) instructor file.

1. Click on the gray arrow at the right of the "Select Course" Box to see list of courses available in SIS ➜ Select your course.

2. Put your cursor in the "Enter Password" Box – and type in password. If you haven't been assigned a password by your SIS administrator, type the 1st letter of the name of your course [example: "a" for Automotive Technology]

3. Click on the "On Course Main Menu" button to get to the Instructor Main Menu.

Passwords are assigned and changed in the adm file. Please see your SIS administrator
[Instructions for assigning/changing passwords are in the Adminstrative Help Manual]